

Minutes of the Annual General Meeting (the “Meeting”) Of Commons Church (‘Commons’), held on March 16, 2023, from approximately 7:00 p.m. to approximately 7:45 p.m. at Kensington Commons Church and online on the Zoom meeting platform.

MEETING ADMINISTRATION

Confirmation That Notice of Meeting Was Properly Provided

It was determined that notice of the Meeting was properly provided to members, and that the meeting had been properly called.

Appointment of the Chair and Secretary

1. Call to Order – Janice Chan

- Janice welcomed everyone to the meeting. She thanked the staff and members for their commitment to the church for the last year. She also thanked the Board.
- Janice highlighted key accomplishments over the last year and introduced themes for the next year, including diversity and team empowerment.
- It was determined by the Board that a sufficient number of members have voted to constitute a quorum for the transaction of business at the Meeting.
- 268 members total; 155 activated for 2023; quorum set at 52.
- Janice Chan served as Chair of the Meeting, Jeremy Duncan served as Facilitator and Erik Lottermoser served as Secretary of the Meeting.

2. Lead Pastor’s Report – Jeremy Duncan

Jeremy walked through his Lead Pastors report as outlined in the 2023 package provided to members. Highlights of this past year:

- Jeremy thanked the outgoing Board members (Thioni Shafer, Jeff Ehmann, Regina Chan)
- Finances stabilized during the year and started to grow near the end of the year.
- Online work continues to connect us to people from all over, even outside of the city. We are attempting to support, resource and share with other churches.
- We formally shut down the Inglewood Parish.
- We introduced a new Kids Curriculum (a 3-year plan), it is very Jesus focused.
- We are focused on rebuilding community in Calgary (i.e. groups, courses)

- We are excited to start thinking about our second decade together. Approximately \$1.5MM given away to global and local partners in the last 10 years. Millions of minutes of sermons and videos viewed online.

3. Financial Report – Michael Wing

Michael provided a brief walk through the Financial Statements for 2022 in the package provided to the members. Highlights of this past year:

- For 2022 we budgeted conservatively (a decline compared to 2021).
- 2022 revenue was just over \$1.2MM, we maintained global and local partnerships.
- The Advent campaign was increased from a \$50K target to \$60K.
- Net income for the year was \$90K, which was a slight surplus. We will direct some of that surplus to local partners and the remainder to savings.
- GIC investments were made several years ago, we are currently evaluating opportunities to reinvest in higher-earning GICs in the near-term.

4. Leadership Team Elections – Jeremy Duncan and Mita Adesanya

- Jeremy described the nomination process.
- Jeremy introduced the 2023 Board nominees (Shahani Kariyawasam, Lael Campbell, Jeremy Fehr).
- Mita offered a thanks and prayer for the outgoing and incoming Board members

5. Staff Presentations – Introduction by Erik Lottermoser, Presentations by Ashley Hill, Yelena Pakhomova, Kalie Eeles, and Scott Wall

- Erik thanked the staff for their hard work over the last year.
- Ashley, Yelena and Scott provided highlights of their work as contained in the 2023 package provided to the members.
- Kalie described her work background and examples of what she does as Operations Director.

6. Amendment to Constitution and Bylaws – Jeremy Duncan and Janice Chan

Jeremy walked through the Constitutional and Bylaw amendments as outlined in the 2023 package provided to members.

7. Live Question Period

Jeremy Duncan and Janice Chan opened the floor for questions.

- Rowan Weibe: Is there consideration for encouraging more non-car commuting to Commons?

Jeremy: In the winter it's difficult. For Spring/Summer/Fall we previously put in bike stands. We will need to encourage non-car transport if we lose our parking at Louise Dean. Louise Dean leaves Sep-2024, we've had a great relationship with them. The Board is working on alternatives.

- Tom Harper: There is a capital fund of ~\$1.2MM, is there a specific intention for the fund?

Jeremy: That amount includes all of the capital assets we own as a church. Approximately \$750K is invested for things like purchasing or renting land for parking or purchasing a second parish facility. We are not currently negotiating or pursuing any land.

- Laura Davies: Under the Personnel budget category for 2023, there is an increase of about 10% compared to 2022, why is that?

Janice: Yelena has returned to full time and we have provisioned for a full-time youth pastor. We also provided modest inflation increases to staff.

Jeremy: There was a 1.9% salary increase for staff. Yelena returned to full-time salary.

- Paul Weibe: What are we doing to fill Larisa's role?

Jeremy: Alex Chubachi is now working with the Sr. High students, and we have several people volunteering with the Jr. High students. We are not in a rush to fill this position, we're deliberately taking our time to find the right candidate.

- Jason Goebel: What do you see Commons church looking like in the future?

Janice: This year we'll be continuing to figure out what post-pandemic rhythms and rituals look like. Our online presence will continue to be part of Commons's future. We'd also like to support other communities and faith groups in Canada.

Jeremy: We will spend some time being steady and still. With Season 10 approaching it is time to start dreaming big again.

8. Confirmation of Vote Tallies – 71 Total Tally

11 absentee votes cast online ahead of the meeting

5 votes cast on paper ballots on March 16

55 votes cast electronically on March 16

- i. Motion to approve the 2022 AGM Minutes as presented: Motion by Janice Chan, seconded by Jeff Ehmann - unanimous in favour*
- ii. Motion to approve the Audit Report from KMSS for the 2022 financial period: Motion by Janice Chan, seconded by Jeff Ehmann - unanimous in favour*
- iii. Motion to approve the Budget for 2023 as proposed: Motion by Janice Chan, seconded by Jeff Ehmann - unanimous in favour*
- iv. Motion to Amend the Constitution and Bylaws as presented: Motion by Janice Chan, seconded by Jeff Ehmann - unanimous in favour*
- v. Affirmation of Shahani Kariyawasam to a first term on the Board – unanimous in favour*
- vi. Affirmation of Lael Campbell to a first term on the Board – unanimous in favour*
- vii. Affirmation of Jeremy Fehr to a first term on the Board – unanimous in favour*

ADJOURNMENT

UPON A MOTION duly made (Rowan Weibe) and seconded (Jason Goebel) and carried unanimously, the meeting was adjourned.